**Educational Webinar – Ideal Structure (60 minutes total)**

* Introduction by Chair (3 minutes)
* Presentations from Speakers (suggest up to 3) (12-15 minutes each)
* Question & Answer with Speakers (15 minutes)

**Attendees/Funding**

MASCC Webinars are offered to MASCC members only. Should you be able to secure any funding, we may be able to invite non-members. Webinars open to non-members will be required to include a short presentation about “how to join MASCC” during the introduction.

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| **GENERAL INFORMATION** |
| **Name of Study Group(s) Hosting the Educational Webinar:** |  |
| **Title of Educational Webinar:**  |  |
| **Date & Time of Proposed Webinar:***Note: the selected date/time must be approved by MASCC Office*  |  |

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| **EDUCATIONAL OBJECTIVES (must be completed)** |
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| **DETAILS OF CHAIRS FOR PROPOSED PARALLEL SESSION** |
| **Name of Session Chair 1** | Salutation: | Select One: Dr, Prof, Assoc Prof, Asst Prof, N/A |
| First Name: |  |
| Last Name: |  |
| Email: |  |
| Affiliation |  |
| **Name of Session Chair 2,****If applicable** | Salutation | Select One: Dr, Prof, Assoc Prof, Asst Prof, N/A |
| First Name: |  |
| Last Name: |  |
| Email: |  |
| Affiliation |  |

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| **DETAILS OF SPEAKER 1** |
| **Speaker 1** | Salutation: | Select One: Dr, Prof, Assoc Prof, Asst Prof, N/A |
| First Name: |  |
| Last Name |  |
| Email: |  |
| Affiliation:  |  |
| **Title of lecture for Speaker 1** |  |

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| **DETAILS OF SPEAKER 2** |
| **Speaker 2** | Salutation: | Select One: Dr, Prof, Assoc Prof, Asst Prof, N/A |
| First Name: |  |
| Last Name: |  |
| Email: |  |
| Affiliation:  |  |
| **Title of lecture for Speaker 2** |  |

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| **DETAILS OF SPEAKER 3** |
| **Speaker 3** | Salutation: | Select One: Dr, Prof, Assoc Prof, Asst Prof, N/A |
| First Name: |  |
| Last Name: |  |
| Email: |  |
| Affiliation:  |  |
| **Title of lecture for Speaker 3** |  |

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| **ADDITIONAL COMMENTS** (include notes about any available funding) |
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