# MASCC Distinguished Service Award Policy

**Purpose**

To recognize meritorious achievement and outstanding contributions to MASCC and its mission

**Scope**

Distinguished Service Award winners are nominated by peers and should demonstrate exemplary leadership and accomplishments in supporting the Society’s mission. The Distinguished Service Award is reserved for those with the highest levels of support to the Society and unparalleled contributions to the Society’s mission. This award is presented at the Annual Meeting.

**Award**

The recipient will be recognized at the Annual Meeting and in MASCC publications, as deemed appropriate. The recipient will receive complimentary registration to the meeting (If registration has already been purchased for that given year, they will receive complimentary registration to the next annual meeting). The recipient will be recognized at the Opening Ceremony.

**Eligibility**

1. Nominees must be current members of MASCC and in good standing with the Society.
2. Nominees must have made a significant contribution in the following:
   1. Research,
   2. Education,
   3. and/or Clinical supportive care in cancer.
3. Nominees must exemplify the mission and goals of the Society and must have made major contributions to the Society.
4. Nominees who have previously been awarded the Distinguished Service Award are not eligible.

**Procedures**

**Nomination Process**

1. Any current MASCC member may nominate an individual for the Distinguished Service Award.
2. A nomination packet should be submitted to [events@mascc.org](mailto:events@mascc.org) that includes the following:

* Cover letter,
* Nominee information,
* Nominator information,
* Nominee’s current CV, and
* No less than three (3) but no more than six (6) letters of support by MASCC members.

1. The nomination cover letter should address the following items:

* Specific contributions to MASCC,
* Description of nominee’s accomplishments within MASCC and their support of MASCC’s mission, and
* Persuasive rationale and reasoning for why the nominee should be considered for this award.

1. Nomination letters and packets must be received by the designated due date.

**Selection Process**

1. A call for nominations will be published on the MASCC website and via email to all members.
2. All nominations will be reviewed by the MASCC Awards Committee. Its recommendations will be forwarded to the Executive Committee for confirmation.
3. Selection will be based on the following:

* Nominee’s contributions to MASCC, and
* Nominee’s involvement and support of MASCC and its mission.

1. There will be only one (1) recipient of the Distinguished Service Award per year. Awards will be based on the merits of each individual nominee.
2. The award recipient will be notified by email.

# MASCC Distinguished Service Award Nomination Form

**Information about the Candidate**

|  |  |
| --- | --- |
| Full Name: |  |
| Preferred Title:  (ex. Prof, Assoc Prof, Dr, etc.) |  |
| Credentials: |  |
| Email: |  |

**Information about the Nominating Party**

|  |  |
| --- | --- |
| Full Name: |  |
| Preferred Title:  (ex. Prof, Assoc Prof, Dr, etc.) |  |
| Credentials: |  |
| Email: |  |

|  |
| --- |
| **Please provide details about the accomplishment(s) for which the award is sought.** |
|  |

|  |
| --- |
| **Please describe the nature of your familiarity with candidate and their accomplishments.** |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Names and contact information for up to three (3) references familiar with the accomplishments in question:** | | | |
|  | Full Name | Telephone | Email |
| 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |

**Include each of the following items with the nomination package. Check off each item that is completed.**

|  |  |
| --- | --- |
| Cover Letter |  |
| Detailed description of accomplishment(s) for which award is sought |  |
| Current CV of nominee |  |
| Optional supplementary supporting documents, not to exceed 10 pages |  |