**Click here to enter Study Group name**

**Application for Special Project Budget**

The special project budget **will not** cover the costs for:

* Any activity associated with the Annual Meeting, including Workshops, Parallel Sessions or SG business meeting expenses.
* Research Assistant or Fellow (contributions to-date are volunteer efforts by members or from institutional resources members are able to garner).
* Medical Writer or Reviewer, unless under special circumstances (please describe in budget description below).

An example of previously approved special budget item includes **but is not limited to:**

* SG Guideline meeting.

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| 1. **GENERAL INFORMATION** | | | | | |
| **Submitted by**: | **Date submitted**: | | **Budget Year**: 2022-2023 | | |
| **Study Group Chair / Vice Chair**: | | | | | |
| 1. **PROJECT DETAILS** | | | | | |
| **Project title**: | | | | | |
| **Provide a brief description (1-page maximum) about the project scope and objectives**: | | | | | |
| **Provide the timeline and deliverables for this initiative**: | | | | | |
| **Start Date**: | | **Completion Date**: | | | |
| 1. **FUNDING INFORMATION** | | | | | |
| **Is the Study Group planning to receive funds from other sources?**  (if yes, please fill out “Income Budget” below table) | | | | YES | NO |
| **If yes, have you communicated with the Executive Director about these funding sources?** | | | | YES | NO |

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| --- | --- |
| 1. **BUDGET:** Identify anticipated costs | |
| **Description** (provide as much detail as possible) | **Amount $ USD** |
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| 1. **INCOME BUDGET:** Proposed income budget, including potential sponsors | | |
| **Source** | **Details/information/comments** | **Amount $ USD** |
|  |  |  |
|  |  |  |

**Send the completed application for** review to Ruxandra Nedu, MASCC Associate Director at [rnedu@mascc.org](mailto:rnedu@mascc.org)

Revised October 2022